

Talk on

Technology for Law Firms: Revised to Cover GST Accounting

3 Dec 2015 (Thursday) | 2:30 pm to 4:00 pm

Conference Room 1, 3rd Floor
Bar Council, 15 Leboh Pasar Besar, 50050 Kuala Lumpur

Admission is free but advance registration is required

Registration for the talk will begin at 2:00 pm

To register online, please click [here](#).

CPD Code: T2/03122015/CCPL10/BC152077/2

2 CPD
points

This talk is open to **Members of the Bar, and administrative staff and paralegals of law firms.**

This talk is directed at how law firms can use technology to improve operational efficiency and boost productivity through a platform that not only handles the administration and tracking of files and cases, but is also integrated with a strong accounting component that implements Goods and Services Tax ("GST") tracking for client billing.

This talk will focus on:

- the generic components of a full-featured Case / Matter Management System ("CMS");
- how to use cloud services as an integral part of your law firm's operation;
- how to adopt zero software costs and minimise information and communication technologies ("ICT") expenses in a typical law firm;
- the comparison of different bookkeeping and accounting technologies;
- how to adopt and implement GST tracking for all your client billing; and
- the use of a CMS as the core software for your firm.

In relation to GST, this talk will also address the following issues:

- Why is it important to track which client's money was transferred from a client account to an office account?
- When do you need to issue a tax invoice?
- What is the best practice for invoices under GST?
- How can you choose the right accounting solution for a law firm?
- What are the implications of GST on a law firm's operations?
- How does CMS provide a competitive advantage?
- Why is GST not a bad thing for a law firm?
- What are the subtle but critical differences in GST for law firms compared to other businesses?
- Why are certain disbursements subject to GST?

How would technology help a law firm in all the above situations?

Can GST tracking be automated, simplified, and monitored?

Ideal for sole proprietors and small firms, this talk will provide a useful perspective on how technology can, with the right affordable platform, reduce time spent tracking files; provide a reliable and self-directed system for the administration of your law firm; and allow regular reporting for accounting and GST payment tracking.

About the Speaker

Ng Sheau Feng has over 20 years of business and technical experience in the ICT industry. He started his career as a computer engineer, network and operating systems engineer, independent ICT consultant and web application developer, and later held various top management positions as Chief Operating Officer, Chief Technology Officer, and Vice President, of Internet and multimedia companies.

In January 2007, Ng Sheau Feng founded LEX10 Sdn Bhd, a one-stop ICT solutions provider for the legal industry in Malaysia. Under his leadership, LEX10 was awarded MSC-status in 2009, and named as one of the "deserving MSC Malaysia Pre-Seed Fund Recipient companies".

LEX10 also successfully obtained the MDeC ICON grant in 2010 and CRADLE 500 grant in 2013 for further development of LEX10's legal industry products and services.

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I would like to register for the event (all fields must be completed):

Name: _____

Member of the Bar Pupil Law Student Non-Member

(Tick where applicable)

Membership No (for Members of the Bar only): _____

NRIC No (Pupils / Law Students / Non-Members): _____

Email: _____

Name of Firm / Organisation: _____

Address: _____

Tel: _____ Fax: _____

Signature: _____

Date: _____

Places are limited and registration is on a first-come, first-served basis.

Cancellations must be made in writing. The organiser reserves the right to modify, cancel or postpone the event, should circumstances arise that make such action necessary.

Points for the Continuing Professional Development ("CPD") Scheme will not be awarded to Members of the Bar who arrive more than 15 minutes late, are not present throughout the event, or leave before its scheduled end.

Please direct all correspondence (including completed registration forms) and enquiries to:

Mohd Fazli Rosman / Roslan Mahamud

Tel: 03-2050 2111

Email: cpd@malaysianbar.org.my

Fax: 03-2050 2112

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